# Primary Care Systems Training Schedule

The Primary Care Systems Training team offer SystmOne and EMIS Web courses, delivered via Microsoft Teams. Please see below the training schedule for **September and October 2025.**

The below courses can be booked via the NWL Learning Hub.

| SEPTEMBER 2025 | | | |
|---|---|---|---|
| | **Course Name** | **Date** | **Time** |
| SYSTMONE | SystmOne Reporting - Basic & Advanced | 18/09/2025 | 10:00 - 13:00 |
| SYSTMONE | SystmOne for Beginners (Practice & PCN staff) | 08/09/2025 | 10:00 - 13:00 |
| SYSTMONE | SystmOne – Clinicians | 19/09/2025 | 10:00 - 13:00 |
| SYSTMONE | SystmOne Coding | 15/09/2025 | 10:00 - 12:00 |
| SYSTMONE | Systmone - Communication Annexe | 15/09/2025 | 13:00 - 15:00 |
| SYSTMONE | SystmOne Prescribing for Clinicians | 12/09/2025 | 14:00 - 15:30 |
| SYSTMONE | SystmOne Recalls | 24/09/2025 | 11:00 - 12:30 |
| SYSTMONE | SystmOne Creating Letters | 05/09/2025 | 10:30 - 11:30 |
| SYSTMONE | SystmOne Document Management (Scanning) | 17/09/2025 | 10:00 - 12:00 |
| SYSTMONE | SystmOne ICE Training | 22/09/2025 | 11:00 - 12:00 |
| SYSTMONE | SystmOne - QOF Management | 11/09/2025 | 13:30 - 15:30 |
| SYSTMONE | SystmOne Airmid | 25/09/2025 | 14:00 - 15:00 |
| EMIS | EMIS Web for Beginners | 12/09/2025 | 10:00 - 13:00 |
| EMIS | EMIS Web for Clinical Staff | 25/09/2025 | 10:00 - 13:00 |
| EMIS | EMIS Web e-RS Training (Referrals) | 26/09/2025 | 10:00 - 11:30 |
| EMIS | EMIS Web QOF Management | 11/09/2025 | 10:00 - 12:00 |
| EMIS | EMIS Web ICE Training | 22/09/2025 | 10:00 - 11:00 |
| EMIS | EMIS Web: Appointment Booking Overview | 18/09/2025 | 13:30 - 14:30 |
| EMIS | EMIS Web Introduction to Searches & Reports | 16/09/2025 | 11:00 - 12:00 |
| EMIS | EMIS Web Adding Users | 19/09/2025 | 14:00 - 15:00 |
| OCTOBER 2025 | | | |
| | **Course Name** | **Date** | **Time** |
| SYSTMONE | SystmOne Reporting - Basic & Advanced | 01/10/2025 | 10:00 - 13:00 |
| SYSTMONE | SystmOne for Beginners (Practice & PCN staff) | 03/10/2025 | 10:00 - 13:00 |
| SYSTMONE | SystmOne – Clinicians | 10/10/2025 | 10:00 - 13:00 |
| SYSTMONE | SystmOne Administrators – EDI Links | 13/10/2025 | 12:00 - 14:00 |
| SYSTMONE | SystmOne GP2GP | 10/10/2025 | 13:30 - 15:00 |
| SYSTMONE | SystmOne Registration & Demographic Details | 02/10/2025 | 10:00 - 12:00 |
| SYSTMONE | SystmOne Tasks and Messaging | 17/10/2025 | 14:30 - 15:30 |
| SYSTMONE | SystmOne E-RS Worklist Training | 08/10/2025 | 10:00 - 12:00 |
| SYSTMONE | SystmOne E-RS Training (Referrals) | 08/10/2025 | 12:30 - 14:30 |
| EMIS | EMIS Web for Beginners | 09/10/2025 | 10:00 - 13:00 |
| EMIS | EMIS Web for Clinical Staff | 17/10/2025 | 10:00 - 13:00 |
| EMIS | EMIS Web Setting up the Appointment Book | 16/10/2025 | 13:30 - 14:30 |
| EMIS | EMIS Web Tasks | 03/10/2025 | 13:30 - 14:30 |
| EMIS | EMIS Web Introduction to Searches & Reports | 23/10/2025 | 14:00 - 15:00 |
| EMIS | EMIS Web e-RS Referral Worklist Training | 06/10/2025 | 12:30 - 14:30 |

| NWL Learning Hub Navigation Training | | |
|---|---|---|
| This course is for anyone that would like to learn how to navigate around the NWL Learning Hub platform. | | |
| **Course Name** | **Date** | **Time** |
| NWL Learning Hub Training | 22/09/2025 | 13.00 - 14.00 |
| NWL Learning Hub Training | 06/10/2025 | 10:30 - 11:30 |

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## <u>Additional Training</u>

# Understanding Polycystic Ovary Syndrome (PCOS) and the Evidence for Long Term Management

The course is designed to increase knowledge, awareness and confidence in managing Polycystic Ovary Syndrome (PCOS) in primary care holistically. We will explore case studies, evidence based guidelines and management as well as some of the issues with PCOS care to date and scope for change.

**Learning Objectives**

- Recognize the diagnostic criteria for PCOS.
- Understand the metabolic, reproductive, and psychological impact of PCOS.
- Implement a stepwise, person-centered management plan.
- Know when to refer to specialists.
- Communicate effectively and supportively with patients with PCOS

There are **two mandatory sessions** and each session duration is 60 minutes and will be run virtually, using Microsoft Teams. Book your place now - **Understanding PCOS and the Evidence for Long Term Management**

| **Sessions** | **Date** | **Time** |
|---|---|---|
| **Session 1** | 18/09/2025 | 12:00 - 13:30 |
| **Session 2** | 25/09/2025 | 12:00 - 13:30 |

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# NHS App Training

Want to know how the NHS App works, its key features, how to support patients in using the NHS App, and the benefits to both patients and your practice, join our NHS App Training. Suitable for all staff working in general practice.

| **Course Name** | **Date** | **Time** |
|---|---|---|
| **NHS App Training** | 05/09/2025 | 12:30 - 14:00 |
| **NHS App Training** | 09/10/2025 | 14:30 - 16:00 |
| **NHS App Training** | 21/11/2025 | 13:30 - 15:00 |

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# Transgender Healthcare Training

Dr Joanna Lovett will be hosting Transgender training sessions for Clinical and Non-Clinical staff. This training will be to help improve primary care staffs knowledge and understanding of gender dysphoria, transgender and non-binary healthcare. The sessions are split into two 90 minute sessions.

To book your place on the training session and to find further information, please click on the relevant link below:

- [Transgender Healthcare for Clinical Staff](#)
- [Transgender Healthcare for Non Clinical Staff](#)

Any queries regarding the training please contact Dr Joanna Lovett - joanna.lovett1@nhs.net and if you have any queries regarding booking the sessions on the Learning Hub, please contact the IT service desk - nhsnwl.servicedesk@nhs.net.

| Transgender Healthcare for Non Clinical Staff | | |
|---|---|---|
| **Course Name** | **Date** | **Time** |
| Session 1 - Transgender Healthcare for Non Clinical Staff | 12/11/2025 | 12:00 - 13:30 |
| Session 2 - Transgender Healthcare for Non Clinical Staff | 19/11/2025 | 12:00 - 13:30 |
| **Transgender Healthcare for Clinical Staff** | | |
| **Course Name** | **Date** | **Time** |
| Session 1 - Transgender Healthcare for Clinical Staff | 08/10/2025 | 12:00 - 13:30 |
| Session 2 - Transgender Healthcare for Clinical Staff | 15/10/2025 | 12:00 - 13:30 |

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## Support

If you require further training sessions or on any other areas of the clinical system, please log a call with the IT service Desk and one of the Primary Care System teams will be in touch to arrange the training. Service Desk, please contact:

**Telephone Number:** 0203 350 4050 or **Email:** nhsnwl.servicedesk@nhs.net
**NWL Learning Hub** - https://www.nwllearning.nhs.uk