

# Primary Care Systems Training Schedule

The Primary Care Systems Training team offer SystmOne and EMIS Web courses, delivered via Microsoft Teams. Please see below the training schedule for **January and February 2026**.

The below courses can be booked via the [NWL Learning Hub](#).

January 2026			
	Course Name	Date	Time
	<a href="#">SystmOne Reporting - Basic &amp; Advanced</a>	30/01/2026	10:00 - 13:00
	<a href="#">SystmOne for Clinical Staff</a>	15/01/2026	10:00 - 13:00
	<b>NEW</b> <a href="#">SystmOne Advanced Configuration</a>	22/01/2026	10:00 - 12:00
	<b>NEW</b> <a href="#">SystmOne Basic Configuration</a>	16/01/2026	13:30 - 14:30
	<a href="#">SystmOne - QOF Management</a>	19/01/2026	12:30 - 14:30
	<a href="#">SystmOne Communication Annex</a>	23/01/2026	12:00 - 14:00
	<a href="#">SystmOne Document Management (Scanning)</a>	23/01/2026	10:00 - 12:00
	<a href="#">SystmOne GP2GP</a>	29/01/2026	11:00 - 12:30
	<a href="#">SystmOne ICE Training</a>	29/01/2026	11:00 - 12:00
	<a href="#">SystmOne Airmid</a>	28/01/2025	11:00 - 12:00
	<a href="#">EMIS Web for Beginners</a>	14/01/2026	10:00 - 13:00
	<a href="#">EMIS Web for Clinical Staff</a>	16/01/2026	10:00 - 13:00
	<a href="#">EMIS Web Introduction to Searches &amp; Reports</a>	15/01/2026	10:30 - 12:00
	<a href="#">EMIS Web e-RS Referral Worklist Training</a>	12/01/2026	10:00 - 12:00
	<a href="#">Emis Web QOF Management</a>	12/01/2026	12:30 - 14:30
	<a href="#">EMIS Web ICE Training</a>	22/01/2026	13:00 - 14:00
February 2026			
	Course Name	Date	Time
	<a href="#">SystmOne Reporting - Basic &amp; Advanced</a>	12/02/2026	10:00 - 13:00
	<a href="#">SystmOne for Beginners</a>	04/02/2026	10:00 - 13:00
	<a href="#">SystmOne for Clinical Staff</a>	06/02/2026	10:00 - 13:00
	<b>NEW</b> <a href="#">SystmOne Tasks and Messaging</a>	11/02/2026	13:00 - 14:00
	<a href="#">SystmOne Administrators – EDI Links</a>	13/02/2026	11:00 - 13:00
	<a href="#">SystmOne Registration &amp; Demographic Details</a>	19/02/2026	10:00 - 12:00
	<a href="#">SystmOne E-RS Training (Referrals)</a>	20/02/2026	10:00 - 12:00
	<a href="#">SystmOne E-RS Worklist Training</a>	20/02/2026	10:00 - 12:00
	<b>NEW</b> <a href="#">SystmOne Appointment Invitations</a>	26/02/2026	10:00 - 12:00
	<a href="#">SystmOne Coding</a>	09/02/2026	13:00 - 15:00
	<a href="#">SystmOne Appointment Setup &amp; Configuration</a>	26/02/2026	10:00 - 11:00
	<a href="#">SystmOne Appointment Skill</a>	23/02/2026	11:00 - 12:00
	<a href="#">SystmOne - QOF Management</a>	26/02/2026	12:30 - 14:30
	<a href="#">EMIS Web for Beginners</a>	02/02/2026	10:00 - 13:00
	<a href="#">EMIS Web for Clinical Staff</a>	05/02/2026	10:00 - 13:00
	<a href="#">EMIS Web Introduction to Searches &amp; Reports</a>	11/02/2026	10:30 - 12:00
	<a href="#">EMIS Web Setting up the Appointment Book</a>	06/02/2026	13:30 - 15:00
	<b>NEW</b> <a href="#">EMIS Web Coding</a>	27/02/2026	10:00 - 11:30
	<a href="#">EMIS Web e-RS Training (Referrals)</a>	26/02/2026	11:00 - 12:30
	<a href="#">Emis Web QOF Management</a>	23/02/2026	12:30 - 14:30

<b>NWL Learning Hub Navigation Training</b> This course is for anyone that would like to learn how to navigate around the NWL Learning Hub platform.		
Course Name	Date	Time
<a href="#">NWL Learning Hub Training</a>	19/01/2026	11:00 - 12:00
<a href="#">NWL Learning Hub Training</a>	09/02/2026	11:00 - 12:00

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## Additional Training

### NHS App Training

Want to know how the NHS App works, its key features, how to support patients in using the NHS App, and the benefits to both patients and your practice, join our NHS App Training. Suitable for all staff working in general practice.

Course Name	Date	Time
<a href="#">NHS App Training</a>	22/01/2026	13:00 - 14:30
<a href="#">NHS App Training</a>	27/02/2026	12:30 - 14:00

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### Transgender Healthcare Training

Dr Joanna Lovett will be hosting Transgender training sessions for Clinical and Non-Clinical staff. This training will be to help improve primary care staffs knowledge and understanding of gender dysphoria, transgender and non-binary healthcare. The sessions are split into two 90 minute sessions.

To book your place on the training session and to find further information, please click on the relevant link below:

- [Transgender Healthcare for Clinical Staff](#)
- [Transgender Healthcare for Non Clinical Staff](#)

Any queries regarding the training please contact Dr Joanna Lovett - [joanna.lovett1@nhs.net](mailto:joanna.lovett1@nhs.net) and if you have any queries regarding booking the sessions on the Learning Hub, please contact the IT service desk - [nhsnwl.servicedesk@nhs.net](mailto:nhsnwl.servicedesk@nhs.net).

Transgender Healthcare for Non Clinical Staff		
Course Name	Date	Time
<a href="#">Session 1 - Transgender Healthcare for Non Clinical Staff</a>	16/03/2026	12:00 - 13:30
<a href="#">Session 2 - Transgender Healthcare for Non Clinical Staff</a>	26/03/2026	12:00 - 13:30
Transgender Healthcare for Clinical Staff		
Course Name	Date	Time
<a href="#">Session 1 - Transgender Healthcare for Clinical Staff</a>	09/02/2026	12:00 - 13:30
<a href="#">Session 2 - Transgender Healthcare for Clinical Staff</a>	16/02/2026	12:00 - 13:30

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### Support

If you require further training sessions or on any other areas of the clinical system, please log a call with the IT service Desk and one of the Primary Care System teams will be in touch to arrange the training. Service Desk, please contact:

**Telephone Number:** 0203 350 4050 or **Email:** [nhsnwl.servicedesk@nhs.net](mailto:nhsnwl.servicedesk@nhs.net)  
**NWL Learning Hub** - <https://www.nwllearning.nhs.uk>