Primary Care Systems Training Schedule

The Primary Care Systems Training team offer SystmOne courses that are delivered using Microsoft Teams. Please see below, training schedule for **November, December and January 2025.**
The below courses can be booked via the NWL Learning Hub (User guide attached – Booking a NWL Training Course).

SYSTMONE		
NOVEMBER 2024		
Course Name	**Date**	**Time**
SystmOne Reporting - Basic & Advanced	13/11/2024	10:00 – 12:30
SystmOne for Beginners (Practice & PCN staff)	07/11/2024	10:00 - 13:00
SystmOne – Clinicians	15/11/2024	10:00 – 12:00
NEW SystmOne Configuring Teams	28/11/2024	11:00 – 12:00
SystmOne Appointment Skill	11/11/2024	10:00 – 11:00
SystmOne Recalls	20/11/2024	13:00 – 14:00
SystmOne Prescribing for Clinicians	21/11/2024	12:30 – 14:00
SystmOne E-RS Worklist Training	29/11/2024	10:30 – 12:00
DECEMBER 2024		
Course Name	**Date**	**Time**
SystmOne Reporting - Basic & Advanced	11/12/2024	10:00 – 12:30
SystmOne for Beginners (Practice & PCN staff)	02/12/2024	10:00 – 13:00
SystmOne – Clinicians	05/12/2024	10:00 – 12:00
SystmOne Administrators – Advanced	12/12/2024	10:00 – 11:00
SystmOne E-RS Training (Referrals)	18/12/2024	10:30 – 12:00
NEW SystmOne Appointment Invitation	06/12/2024	11:00 – 12:00
SystmOne Creating Letters	13/12/2024	12:00 – 13:00
JANUARY 2025		
Course Name	**Date**	**Time**
SystmOne Reporting - Basic & Advanced	15/01/2025	10:00 – 12:30
SystmOne for Beginners (Practice & PCN staff)	16/01/2025	10:00 – 12:00
SystmOne – Clinicians	23/01/2025	10:00 – 12:00
SystmOne ICE Training	24/01/2025	11:30 – 13:00
SystmOne Recoding	31/01/2025	10:00 – 11:00
SystmOne GP2GP	20/01/2025	12:00 – 13:00
NEW SystmOne - QOF Management	31/01/2025	13:00 – 14:30
SystmOne Registration & Demographic Details	10/01/2025	12:00 – 13:30
SystmOne Document Management (Scanning)	16/01/2025	10:00 – 12:00

NWL Learning Hub Navigation Training		
Course Name	**Date**	**Time**
NWL Learning Hub Training	13/11/2024	12:00 - 13:00
NWL Learning Hub Training	13/01/2025	11:00 - 12:00

Support
If you require further training sessions or on any other areas of the clinical system, please log a call with the IT service Desk and one of the Primary Care System teams will be in touch to arrange the training.

Service Desk, please contact:
Telephone Number: 0203 350 4050 or **Email:** nhsnwl.servicedesk@nhs.net
NWL Learning Hub - https://www.nwllearning.nhs.uk