

## N365 OneDrive and Teams - ALL STAFF TO USE PERSONAL WINDOWS LOG IN

The GPN365 Projects Team are now in Phase 2, moving your Shared Data from the server and migrating NWL Practices onto Teams.

Your personal data can be accessed via OneDrive which has already been implemented.

**ACTION REQUIRED:** All staff need to use your own personal windows log in and sign into OneDrive under your own nhs.net account and password.

### 1. OneDrive Training Guide

On your Desktop there will be a link to the LMS training document. **Please ensure you have accessed the training on LMS.** [NWLLEARNINGHUB](#)



### 2. OneDrive Overview Video

Here is a 6 minute video on an overview of OneDrive for you and your users to view: [OneDrive video](#)

## ESCALATION PHASE 1 – ONE DRIVE

	<b>One Drive Only Project Escalation</b>	All One Drive related issues please now contact <a href="mailto:nwlccg.servicedesk@nhs.net">nwlccg.servicedesk@nhs.net</a> - 020 3350 4050  <a href="#">IT Self-Service Portal</a> – Self Service
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## ESCALATION PHASE 2- SHARED DATA via TEAMS

<b>M365 PROJECT ESCALATION</b>       <b>Project Manager</b>	Please do not hesitate to contact us if you have any further questions: <a href="mailto:nhsnw.gpn365project@nhs.net">nhsnw.gpn365project@nhs.net</a> <b>GP Projects Tel: 0203 350 4170</b>       Dermot Anderson <a href="mailto:Dermot.anderson@nhs.net">Dermot.anderson@nhs.net</a>
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