Primary Care Systems Training Schedule

The Primary Care Systems Training team offer SystmOne and EMIS Web courses, delivered via Microsoft Teams. Please see below the training schedule for **February 2026.**

The below courses can be booked via the NWL Learning Hub.

February 2026			
	Course Name	**Date**	**Time**
	SystmOne Reporting - Basic & Advanced	12/02/2026	10:00 - 13:00
	SystmOne for Beginners	04/02/2026	10:00 - 13:00
	SystmOne for Clinical Staff	06/02/2026	10:00 - 13:00
	NEW SystmOne Tasks and Messaging	11/02/2026	13:00 - 14:00
	SystmOne Administrators – EDI Links	13/02/2026	11:00 - 13:00
	SystmOne Registration & Demographic Details	19/02/2026	10:00 - 12:00
	SystmOne E-RS Training (Referrals)	20/02/2026	10:00 - 12:00
	SystmOne E-RS Worklist Training	20/02/2026	10:00 - 12:00
	NEW SystmOne Appointment Invitations	26/02/2026	10:00 -12:00
	SystmOne Coding	09/02/2026	13:00 - 15:00
	SystmOne Appointment Setup & Configuration	26/02/2026	10:00 - 11:00
	SystmOne Appointment Skill	23/02/2026	11:00 - 12:00
	SystmOne - QOF Management	26/02/2026	12:30 - 14:30
	EMIS Web for Beginners	02/02/2026	10:00 - 13:00
	EMIS Web for Clinical Staff	05/02/2026	10:00 - 13:00
	EMIS Web Introduction to Searches & Reports	11/02/2026	10:30 - 12:00
	EMIS Web Setting up the Appointment Book	06/02/2026	13:30 - 15:00
	NEW EMIS Web Coding	27/02/2026	10:00 - 11:30
	EMIS Web e-RS Training (Referrals)	26/02/2026	11:00 - 12:30
	Emis Web QOF Management	23/02/2026	12:30 - 14:30

NWL Learning Hub Navigation Training		
This course is for anyone that would like to learn how to navigate around the NWL Learning Hub platform.		
Course Name	**Date**	**Time**
NWL Learning Hub Training	09/02/2026	11:00 - 12:00

****

Additional Training

NHS App Training

Want to know how the NHS App works, its key features, how to support patients in using the NHS App, and the benefits to both patients and your practice, join our NHS App Training. Suitable for all staff working in general practice.

Course Name	Date	Time
NHS App Training	27/02/2026	12:30 - 14:00

****

Transgender Healthcare Training

Dr Joanna Lovett will be hosting Transgender training sessions for Clinical and Non-Clinical staff. This training will be to help improve primary care staffs knowledge and understanding of gender dysphoria, transgender and non-binary healthcare. The sessions are split into two 90 minute sessions.

To book your place on the training session and to find further information, please click on the relevant link below:

- Transgender Healthcare for Clinical Staff
- Transgender Healthcare for Non Clinical Staff

Any queries regarding the training please contact Dr Joanna Lovett - joanna.lovett1@nhs.net and if you have any queries regarding booking the sessions on the Learning Hub, please contact the IT service desk - nhsnwl.servicedesk@nhs.net.

Transgender Healthcare for Non Clinical Staff		
Course Name	**Date**	**Time**
Session 1 - Transgender Healthcare for Non Clinical Staff	16/03/2026	12:00 - 13:30
Session 2 - Transgender Healthcare for Non Clinical Staff	26/03/2026	12:00 - 13:30
Transgender Healthcare for Clinical Staff		
Course Name	**Date**	**Time**
Session 1 - Transgender Healthcare for Clinical Staff	09/02/2026	12:00 - 13:30
Session 2 - Transgender Healthcare for Clinical Staff	16/02/2026	12:00 - 13:30

Support
If you require further training sessions or on any other areas of the clinical system, please log a call with the IT service Desk and one of the Primary Care System teams will be in touch to arrange the training. Service Desk, please contact:

Telephone Number: 0203 350 4050 or **Email:** nhsnwl.servicedesk@nhs.net
NWL Learning Hub - https://www.nwllearning.nhs.uk